



Registration form

Please use BLOCK CAPITALS

All information given is subject to our data protection policy

Your child's full name

Child's date of birth / / Boy Girl

Your name

Relationship to child e.g. Mother, Father, Legal Guardian

Your partner's name

Relationship to child e.g. Mother, Father, Legal Guardian

Your home address
Postcode

Your daytime and mobile tel. no Daytime Mobile

Best time to call? Morning Afternoon Evening

How did you find out about us?

Which session(s) would you like your child to attend? Please tick – minimum is 1 full day or 2 half days

	Monday	Tuesday	Wednesday	Thursday	Friday
Full day	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Morning (8am-1pm)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Afternoon (1pm-6pm)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Preferred start date / /

Signed Date / /

A registration fee of £55 is payable when registering a place for your child, unless other arrangements have been agreed. This payment includes an administration fee of £5 which is not refundable, and a £50 deposit which will be repaid in full if one month's written notice is given. Cheques should be made payable to: ONCE UPON A TIME NURSERY SCHOOL.

Receipt of this completed form and payment of the registration fee does not guarantee that a place will be available for your child. A member of staff will be in contact to confirm which places are available and we aim to give you as much notice as possible. We will do everything we can to try and meet your requirements specified on this form.

Please return this form and the registration fee to:

Julie Banbury ★ ONCE UPON A TIME NURSERY SCHOOL ★ 170 Wroxham Road ★ Sprowston ★ Norwich ★ NR7 8DE ★

Office use only:

Fee paid: £

Date fee received:

Receipt no:

Actual start date:

Leaving date:

Date deposit returned: