

Parental Involvement Policy

Statement of intent

We believe that children benefit most from an early education and care when parents and nurseries work together in partnership.

Aim

To support parents as their children's first and most important educators, and to involve parents in the life of the nursery and their children's education.

Methods

To fulfil our aim, we:

- ★ are committed to ongoing dialogue with parents to improve our knowledge of the needs of their children and to support their families,
- ★ inform all parents about how the nursery is run and its policies through access to written information and through regular informal communication. We check to ensure parents understand the information given to them,
- ★ informally inform all parents on a regular basis about their children's progress, daily chats at drop off and collection time,
- ★ involve parents in the shared record keeping about their children via our online Tapestry 'Learning Journal' system,
- ★ provide opportunities for parents to contribute their own skills, knowledge and interests to the activities of the nursery,
- ★ provide information about opportunities for being involved in the nursery in ways which are accessible to parents with basic skills needs, or those for whom English is an additional language,
- ★ hold meetings in venues which are accessible and appropriate for all,
- ★ welcome the contributions of parents, in whatever form these may take,
- ★ inform all parents of the systems for registering queries, complaints or suggestions. All parents have access to our written complaint's procedure,
- ★ encourage our parents to be facilitators of our second setting books, making sure these books are taken to and from a child's second setting. Ensuring information about their child's development at each group is shared,
- ★ ask parents to contribute to the running of the nursery via our 'Time for Reflection' questionnaire, which is sent out annually,
- ★ ask for written feedback from parents at transition times within the nursery, and
- ★ ask for parents' views and knowledge of their child's development so that it can be included in their child's statutory 'Two-Year Check'.
- ★ we recognise there may be occasions where estranged parents may have difficulty agreeing on sharing information about their child and their child's development. If this is the case, we would consult with the registering parent about the sharing of any such information.
- ★ we recognise we have a legal obligation to share some data about a child's development with any parent who has a legal responsibility for that child. We would always handle this sensitively, and with both parents being made aware of what is being shared. Where it is at all possible, meetings regarding the child's development would always be arranged to suit the needs of both parents.

In compliance with statutory framework for the Early Years Foundation Stage, the following documentation is also in place:

- ★ Admissions Policy,
- ★ Complaints procedure, and
- ★ Record of complaints.

This policy was adopted by Once upon a time nursery school

Date: 24 September 2007

Amended on: 6 January 2020

Signed on behalf of the nursery

To be reviewed: Annually or sooner if any matters arise