

# Special Educational Needs and Disability Policy

## Statement of intent

We provide an environment in which all children are supported to reach their full potential.

## Aims

- ★ We have regard for the revised DfES Special Educational Needs and Disabilities Code of Practice (SENDcop).
- ★ We include all children in our provision.
- ★ We provide practitioners to help support parents and children with special educational needs and disabilities.
- ★ We identify the specific needs of children with SEN and disabilities and meet those needs through a range of strategies.
- ★ We work in partnership with parents and agencies in meeting individual children's needs.
- ★ We will access training or professional advice for any child who requires medical support prior to their start date.
- ★ We monitor and review our practice and provision and, if necessary, adjust.

## Methods

- ★ Each of our nursery schools has a designated member of staff to be Special Educational Needs and Disabilities Co-Ordinator (SENDCO):
  - Wroxham Road: **Hannah Pask**
  - Constitution Hill: **Jodie Harvey**
  - White House Farm: **Daisy Drewery**

In their absence, the following members of staff will deputise:

- Wroxham Road: **Becky Potter**
  - Constitution Hill: **Beth Haywood**
  - White House Farm: **Alex Wells**
- ★ Each of our nursery schools has named co-ordinators for speech and language.
  - Wroxham Road: **Becky Potter**
  - Constitution Hill: **Jodie Harvey**
  - White House Farm: **Lauren Herbison**
- ★ Each of our nursery schools has a designated co-ordinator to support children who has English as a second language.
  - Wroxham Road: **Lisa Lee and Sarah Causton**
  - Constitution Hill: **Egle Valiunaite**
  - White House Farm: **Becky Vaughan**
- ★ We ensure that the provision for children with SEN/disabilities is the responsibility of all members of the nursery.
- ★ We ensure that our inclusive admissions practice ensures equality of access and opportunity.
- ★ We are part of Norfolk County Councils 'Local Offer' to parents with children who have special or additional needs or disabilities.
- ★ We ensure that our physical environment is as far as possible suitable for children with disabilities.
- ★ We work closely with parents of children with SEN and disabilities to create and maintain a positive partnership.
- ★ We ensure that parents are informed at all stages of the assessment, planning, provision and review of their children's care and education.
- ★ We provide parents with information on sources of independent advice and support.
- ★ We liaise with other professionals involved with children with SEN/disabilities and their families, including transfer arrangements to other settings and schools.

- ★ In line with the Special Educational Needs and Disabilities Code of Practice we use the graduated response system. After identifying and responding to a child's special educational needs or disability, our trained staff will use the 'assess, plan, do and review' system. This will enable them to monitor the child's development through an individual support plan (ISP). Any ISP will be shared with parents and may be shared with other professionals providing we have the parent's permission.
- ★ We provide a broad and balanced curriculum for all children with SEN or disabilities.
- ★ We provide a differentiated curriculum to meet individual needs and abilities.
- ★ We ensure the privacy of children with SEN or disabilities when intimate care is being provided.
- ★ We provide in-service training for our practitioners and students.
- ★ We raise awareness of any specialism the setting has to offer.
- ★ We ensure the effectiveness of our SEN or disability provision by collecting information from a range of sources e.g. staff and management meetings, parental and external agencies views, inspections and complaints.
- ★ We provide a Complaints Procedure.
- ★ We provide an Equality and Diversity Policy

**This policy was adopted by Once upon a time nursery school**

**Date: 24 September 2007**

**Amended on: 17 September 2021**

**Signed on behalf of the nursery**

**To be reviewed: Annually or sooner if any matters arise**