

Student Placement Policy

Statement of intent

This nursery recognises that qualifications and training make an important contribution to the quality of the care and education we provide. As part of our commitment to quality, we may from time to time offer placements to students undertaking early years qualifications and training.

Aim

We aim to provide for students on placement with us experiences that contribute to the successful completion of their studies and that provide examples of quality practice in early years care and education.

Methods

- ★ We require students to meet the 'suitable person' requirements of Ofsted.
- ★ We require schools placing students under the age of 17 years with the nursery to vouch for their good character.
- ★ We supervise students under the age of 17 years at all times, and do not allow them to have unsupervised access to children.
- ★ Students who are placed in our nursery on a short-term basis are not counted in our staffing ratios.
- ★ Trainee staff employed by the setting may be included in the ratios if they are deemed competent.
- ★ We have Employers' Liability Insurance and Public Liability Insurance, which covers both trainees and voluntary helpers.
- ★ We require students to keep to our Confidentiality and Data Protection Policies.
- ★ We co-operate with students' tutors to help students fulfil the requirements of their course of study.
- ★ We provide students, at the first session of their placement, with a short induction on how our nursery is managed, how our days are organised and our policies and procedures.
- ★ We communicate a positive message to students about the value of qualifications and training.
- ★ We make the needs of the children paramount by not admitting students in numbers that hinder the essential work of the nursery.
- ★ We ensure that trainees and students placed with us are engaged in bona fide early years training, which provides the necessary background understanding of children's development and activities.

This policy was adopted by Once upon a time nursery school

Date: 24 September 2007

Signed on behalf of the nursery

To be reviewed: Annually or sooner if any matters arise